

CESA 8 Board of Control Meeting
223 West Park, Gillett, WI 54124
July 21, 2021 – 5:30 P.M.

MINUTES

1. The regular meeting was called to order at 5:30 pm by Jan Stranz, Chairperson
The agenda for this meeting was E-mailed on July 15, 2021 to:
Appleton Post-Crescent, Forest County Republican, Florence Mining News, Green Bay Press-Gazette, Marinette Eagle Herald, Shawano Leader and to the CESA 8 District Administrators
2. Roll call of the board

Attendance	Name	District
A	Dale Bergsbaken	Bonduel
A	Doug Thompson	Oconto
X	Jerry Grosskopf	Bowler
X	Jeremy Erdmann	Tigerton
E	Barb Klug	Coleman
X	Jan Stranz	Oconto Falls
X	David Lally	Suring
X	Ryan Berger	Beecher-Dunbar-Pembine
E	Brooke Holbrook	White Lake
V	Sandy Wojcik	Wausaukee
X	Diane Hoffman	Shawano
X	David Honish	CESA 8 – Secretary, by State Statute
X- Attend; A- Absent; E- Excused; R-Resigned; V-Virtual T- Telephone Conference Call		

3. Introduction of guests
 - there were no guests present
4. Public comment period up to 15 minutes total
 - there was no public comment
5. Consent Agenda:
For the consent agenda, the board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a board member wants to discuss any item, it will be pulled out of the consent agenda and will be voted on separately.

Ryan made a motion to accept the consent agenda as presented:

- a. Approval of the agenda
- b. Approval of minutes of the June 2, 2021 meeting
- c. Approval of minutes of the June 2, 2021 annual meeting
- d. Approval of minutes of the June 2, 2021 organizational meeting
- e. Approval of April, May and June treasurer's report
- f. Approval of April, May and June vouchers

Diane seconded the motion and it was carried by a 7-0 vote.

6. Administrator's report:
 - a. New BOC member orientation- David Honish shared information in regards to new board member orientation.

- b. Tour of CESA 8- David Honish announced that a tour of the CESA 8 building will be given immediately following the meeting for those interested.
- c. Staffing considerations and approvals- David Honish provided an update on the Fiscal Assistant and CIA Positions.
- d. Trending items- David Honish presented an update on the literacy funds included in the ESSER III state budget for CESA 8, an update on the OCEDC Executive Director search that David is a part of, broadband expansion grants to help assist regional counties and schools and new technology and services to provide wireless internet access to school districts.

7. Financial Update

- a. Monthly Budget Recap Update- Nick Curran shared that the monthly budget recap document development process is proceeding and we hope to have a document available by early fall.
- b. Fiscal Year-end Update and Audit- Nick Curran shared that closing out the 2020-21 fiscal year is going well, he expects that everything will be closed out and be as it should in time for the annual audit which is scheduled for the week of September 13, 2021
- c. Trending items - State Budget/ESSER Update- Nick Curran provided an update on the status of the final 2021-23 State Budget and ESSER funds.

8. New business:

- a. Approval of hiring recommendations, resignations, and retirements
Jeremy made a motion to approve the hiring recommendations, resignations, retirements, and contract renewals as presented. David seconded the motion and it carried by a 7-0 vote.

- b. Approval of service contracts, grants, and donations/gifts
Ryan made a motion to approve contracts, grants, and donations. Jerry seconded the motion and it was carried by a 7-0 vote.

- c. Approval of CESA 8 renewal of property, liability, auto, and worker's compensation insurances
David made a motion to approve the annual renewal of the agency's property, liability, auto, and worker's compensation insurances. Jerry seconded the motion and it was carried by a 7-0 vote.

- d. Board member emails and monthly information- Nick Curran shared an updated on the process of sharing monthly information through the board members email addresses

9. Adjourn meeting

Ryan made a motion to adjourn at 6:41 pm. Jerry seconded the motion and it was carried by a 7-0 vote.