

CESA 8 Board of Control Meeting
223 West Park, Gillett, WI 54124
November 2, 2022 – 5:30 P.M.

MINUTES

1. The regular meeting was called to order at 5:31 pm by Drew Lundt, Chairperson
The agenda for this meeting was E-mailed on October 26, 2022 to:
Appleton Post-Crescent, Forest County Republican, Florence Mining News, Green Bay Press-Gazette, Marinette Eagle Herald, Shawano Leader and to the CESA 8 District Administrators
2. Roll call of the board

Attendance	Name	District
X	Vicki Fick	Beecher-Dunbar-Pembin
A	Dale Bergsbaken	Bonduel
X	Kerry Breitrack	Bowler
X	Drew Lundt	Clintonville
	TBD	Coleman
X	Kristine Heidewald	Crivitz
A	Mart Grams	Shawano
X	Jeremy Erdmann	Tigerton
V	Sandy Wojcik	Wausaukee
E	Dave Krochalk	White Lake
V	Kristy Meredith	Wittenberg-Birnamwood
X	David Honish	CESA 8 – Secretary, by State Statute
X- Attend; A- Absent; E- Excused; R-Resigned; V-Virtual T- Telephone Conference Call		

3. Introduction of guests
 - no guests were present
4. Public comment period up to 15 minutes total
 - there was no public comment
5. Consent Agenda:
For the consent agenda, the board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a board member wants to discuss any item, it will be pulled out of the consent agenda and will be voted on separately.

Motion to accept the consent agenda as presented was made by Kris.

- a. Approval of the agenda
- b. Approval of minutes of the [October 4, 2022](#) meeting
- c. Approval of [September vouchers](#)

Jeremy seconded the motion and it was carried by a 6-0-1 vote.

6. Administrator's report:
 - a. Continuous Improvement Spotlight - JoAnn Miller and Emily Miller presented on the Agencies Continuous Improvement work.
 - b. There was no [Staffing considerations and approvals](#)
 - c. Trending items- Dave Honish provided updates on the Agency car lease program, the PASS space redesign in the Agency's building, continuous

improvement services, and an open position opportunity in the E4ED program to help the Grow North program.

7. Financial Updates

- a. Monthly Budget Recap for Fund 27 was presented by Nick Curran
- b. Trending items- Nick Curran shared an update on the school health grant and Agency Business Services.

8. New business:

- a. Motion to approve the [hiring recommendations, resignations, and retirements](#) was made by Vicki. Kerry seconded the motion and it was carried by a 7-0 vote.
- b. Motion to approve the [service contracts, grants, and donations/gifts](#) was made by Vicki. Kerry seconded the motion and it was carried by a 7-0 vote.
- c. Motion to approve the [Employee Handbook](#) was made by Kris. Jeremy seconded the motion and it was carried by a 7-0 vote.
- d. Motion to modify the Vacation Leave Policy for 10 years of service from 20 days to 25 days was made by Kerry and seconded by Kris and it was carried by a 7-0 vote.

9. Travel Vouchers were presented for signatures

10. Adjourn meeting

Kris made a motion to adjourn at 6:51 pm. Vicki seconded the motion and it was carried by a 7-0 vote.